RURAL MUNICIPALITY OF MEOTA NO. 468
MINUTES OF THE REGULAR MEETING OF COUNCIL

HELD IN THE CHAMBERS AT 300 FIRST STREET EAST
MEOTA, SASKATCHEWAN

September 6, 2023

PRESENT: Sherry Jimmy, Reeve
Keith Gregson, Councillor Division 2
Lloyd Malenfant, Councillor Division 3
Gary Heidel, Councillor Division 4
Ina McOuat, Councillor Division 5
Bernard Nedelec, Councillor Division 6

ABSENT: Randy St. Marie, Councillor Division 1

STAFF: Kirk Morrison, CAO
Matt Storgard, Foreman

ORDER: Reeve Jimmy called the meeting to order at 8:30 a.m.

AGENDA

406/23 MCOUAT/
NEDELEC — THAT the agenda be adopted and form part of these minutes with the following addition: 11.l) Bayview Heights Municipal Reserve.
CARRIED

Reeve Jimmy requested declarations of Conflict of Interest. Coun. Malenfant declared a conflict with item 11.b).

FOREMAN'S REPORT

407/23 MALENFANT/
NEDELEC — THAT the lease agreement with Crush Environmental Services Ltd. for the used oil tank in the maintenance shop yard be extended for one year and that a notice be posted that the service will be discontinued in 2024.
CARRIED

408/23 MALENFANT/
HEIDEL — THAT the Foreman's Report be accepted as presented.
CARRIED

409/23 MCOUAT/
NEDELEC — THAT the CAO be authorized to make application to the Canada Saskatchewan Job Grant for a municipal employee to receive training for a Class 1A license subject to the employe entering into a 3-year return in service agreement for the unfunded portion of the cost.

ROAD REPAIR QUOTES

410/23 NEDELEC/
GREGSON — THAT the quotation provided by CARST Construction Ltd. for the repair of Range Road 3174 north of the intersection with Fitzgerlad Road and the Iverson Road south of the intersection with the Johnson Road in the total amount of $29,800.00 plus tax be accepted.
CARRIED

411/23 MCOUAT/
HEIDEL — THAT for 2024 the gravel budget be increased to $525,000 and that the purchase of a snow plow for the 550 truck be deferred.
CARRIED

PRIMARY WEIGHTS ON ROAD HAULS

412/23 NEDELEC/
MCOUAT — THAT the CAO be directed to prepare a bylaw update to enable the division councillor and the foreman authorization to approve road haul agreements for primary weight hauls of divisible loads pending favorable road conditions. CARRIED

ENGINEERING SERVICES PROPOSALS

413/23 MALENFANT/
NEDELEC — THAT Prairie Road Solutions Inc. be awarded a three-year engineering services contract with an option to extend for four additional years by mutual agreement and that the Reeve and CAO be authorized to sign a service agreement in the form contained within the request for proposals. CARRIED

JACKFISH ROAD SURVEY

414/23 MCOUAT/
HEIDEL — THAT the proposal submitted by Prairie Road Solutions Inc. for the Jackfish Road Preliminary Survey at an estimated cost of $7,759 plus taxes be accepted. CARRIED

Foreman Storgard left the meeting at 9:52 a.m.

MINUTES

415/23 HEIDEL/
NEDELEC — THAT the minutes of the August 2, 2023, Regular Meeting of Council be approved as attached. CARRIED

PROPERTY TAX INCENTIVES & PENALTIES BYLAW

416/23 MALENFANT/
NEDELEC — THAT Bylaw No. 26-2023 being a Bylaw to Establish Property Tax Incentives and Penalties be introduced and read a first time. CARRIED

417/23 MCOUAT/
GREGSON — THAT Bylaw No. 26-2023 be read a second time. CARRIED

418/23 HEIDEL/
MALENFANT — THAT Bylaw No. 26-2023 be given all three readings at this meeting. CARRIED UNANIMOUSLY

419/23 NEDELEC/
MCOUAT — THAT Bylaw No 26-2023 being a Bylaw to Establish Property Tax Incentives and Penalties, attached to and forming part of these minutes, be read a third time and adopted. CARRIED

Deputy CAO Boon entered the Council Chambers at 10:00 a.m.

DAY'S BEACH – CAPITAL BALLOT

420/23 HEIDEL/
MCOUAT — THAT the Day's Beach Capital Ballot for the purchase of a front-mounted snow blower in the amount of $32,000 be approved subject to 50% plus one response rate and 50% plus one being in favour. CARRIED

Coun. Malenfant declared a conflict of interest and left the Council Chambers at 10:20 a.m.

Lloyd Malenfant entered the Council Chambers at 10:25 a.m. as a ratepayer and left at 10:27 a.m.

EFFECTIVE TAX RATE ISSUES

421/23 GREGSON/
HEIDEL — THAT administration be instructed to bring forward a Minimum Tax Bylaw amendment in 2024 to address the effective tax rate ratio issue on agricultural land in Hamlets. CARRIED

Coun. Malenfant returned to the Council Chambers at 10:30 a.m.

AUGUST 1ST BANK TRANSFERS

422/23 MCOUAT/
GREGSON — THAT the August 1, 2023, transfers from the General Chequing Bank Account to the Hamlet Reserve Bank Account to reflect the increase in 2022 Hamlet reserves in the amount of $24,081.37, as well as the transfer of accrued interest on those reserves from the months of January to July 2023 in the amount of $641.90 be accepted. CARRIED

HAMLET BREAKWATER CONTRIBUTIONS

423/23 HEIDEL/
GREGSON — THAT administration be instructed to forward the Hamlet breakwater funding contribution results to the Village of Cochin and that $5,000 be placed in the operating budget for 2024 as the RM's contribution towards the project. CARRIED

HAMLET MEETING ACTION ITEMS REPORT

424/23 MCOUAT/
NEDELEC — THAT the Hamlet Meeting Action Items Report be received. CARRIED

WATER WORKS REPORTING

425/23 NEDELEC/
HEIDEL — THAT the Waterworks Rate Policy and Capital Investment Strategy for the Organized Hamlets of Bayview Heights, Lanz Point, Maymont Beach and Pelican Point as attached be approved. CARRIED

WATER RATES BYLAW – BAYVIEW HEIGHTS

426/23 MCOUAT/
MALENFANT — THAT Bylaw No. 27-2023 being a Bylaw to Fix Rates to be Charged for the Use and Consumption of Water in the Organized Hamlet of Bayview Heights be introduced and read a first time. CARRIED

427/23 MCOUAT/
HEIDEL — THAT Bylaw No. 27-2023 be read a second time. CARRIED

428/23 MCOUAT/
HEIDEL — THAT Bylaw No. 27-2023 be given all three readings at this meeting. CARRIED UNANIMOUSLY

429/23 MALENFANT/
NEDELEC — THAT Bylaw No 27-2023 being a Bylaw to Fix Rates to be Charged for the Use and Consumption of Water in the Organized Hamlet of Bayview Heights, attached to and forming part of these minutes, be read a third time and adopted. CARRIED

WATER RATES BYLAW – LANZ POINT

430/23 HEIDEL/
MCOUAT — THAT Bylaw No. 28-2023 being a Bylaw to Fix Rates to be Charged for the Use and Consumption of Water in the Organized Hamlet of Lanz Point be introduced and read a first time. CARRIED

431/23 NEDELEC/
MALENFANT — THAT Bylaw No. 28-2023 be read a second time. CARRIED

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432/23 GREGSON/
MCOUAT — THAT Bylaw No. 28-2023 be given all three readings at this meeting. CARRIED UNANIMOUSLY

433/23 HEIDEL/
NEDELEC — THAT Bylaw No 28-2023 being a Bylaw to Fix Rates to be Charged for the Use and Consumption of Water in the Organized Hamlet of Lanz Point, attached to and forming part of these minutes, be read a third time and adopted. CARRIED

WATER RATES BYLAW – MAYMONT BEACH

434/23 HEIDEL/
MCOUAT — THAT Bylaw No. 29-2023 being a Bylaw to Fix Rates to be Charged for the Use and Consumption of Water in the Organized Hamlet of Maymont Beach be introduced and read a first time. CARRIED

435/23 MALENFANT/
GREGSON — THAT Bylaw No. 29-2023 be read a second time. CARRIED

436/23 MCOUAT/
NEDELEC — THAT Bylaw No. 29-2023 be given all three readings at this meeting. CARRIED UNANIMOUSLY

437/23 HEIDEL/
GREGSON — THAT Bylaw No 29-2023 being a Bylaw to Fix Rates to be Charged for the Use and Consumption of Water in the Organized Hamlet of Maymont Beach, attached to and forming part of these minutes, be read a third time and adopted. CARRIED

WATER RATES BYLAW – PELICAN POINT

438/23 MCOUAT/
NEDELEC — THAT Bylaw No. 30-2023 being a Bylaw to Fix Rates to be Charged for the Use and Consumption of Water in the Organized Hamlet of Pelican Point be introduced and read a first time. CARRIED

439/23 MALENFANT/
GREGSON — THAT Bylaw No. 30-2023 be read a second time. CARRIED

440/23 HEIDEL/
NEDELEC — THAT Bylaw No. 30-2023 be given all three readings at this meeting. CARRIED UNANIMOUSLY

441/23 MCOUAT/
NEDELEC — THAT Bylaw No 30-2023 being a Bylaw to Fix Rates to be Charged for the Use and Consumption of Water in the Organized Hamlet of Pelican Point, attached to and forming part of these minutes, be read a third time and adopted. CARRIED

HAMLET BOARD TRAINING DATE

442/23 MCOUAT/
NEDELEC — THAT the Hamlet Board virtual training session be set for November 2, 2023 at 6:30 p.m. CARRIED

BAYVIEW HEIGHTS MUNICIPAL RESERVE

443/23 MCOUAT/
NEDELEC — THAT the Hamlet of Bayview Heights be permitted to install and maintain a fence on municipal reserve subject to confirmation of property boundary by a surveyor. CARRIED

444/23 MCOUAT/
GREGSON — THAT the Hamlet Board of Bayview Heights be authorized to send out correspondence seeking opinion on municipal reserve usage and that the Hamlet Board be advised of permitted uses for Municipal Reserve as set out in the Zoning Bylaw.
CARRIED

RECESS

445/23 HEIDEL/
NEDELEC — THAT the meeting recess at 11:55 a.m. CARRIED

RECONVENE

446/23 MCOUAT/
MALENFANT — THAT the meeting reconvene at 12:25 p.m. CARRIED

EXPIRED BUILDING PERMITS

447/23 MCOUAT/
NEDELEC — THAT Council acknowledges receipt of the information regarding outstanding building permits and that Administration be instructed to co-ordinate regular visits by the Community Safety Officer to the property referred to in Building Permit #17-020 and to include any change of status of the structure(s) on the property in his daily report.
CARRIED

Deputy CAO Boon left the Council Chambers at 12:35 p.m.

COUNCIL PROCEDURES BYLAW

448/23 NEDELEC/
GREGSON — THAT Bylaw No. 31-2023 being a Bylaw to Regulate the Meeting Procedures of Council, Council Committees and Other Bodies be introduced and read a first time. CARRIED

449/23 HEIDEL/
MCOUAT — THAT Bylaw No. 31-2023 be read a second time. CARRIED

450/23 GREGSON/
MALENFANT — THAT Bylaw No. 31-2023 be given all three readings at this meeting. CARRIED UNANIMOUSLY

451/23 MCOUAT/
HEIDEL — THAT Bylaw No 31-2023 being a Bylaw to Regulate the Meeting Procedures of Council, Council Committees and Other Bodies, attached to and forming part of these minutes, be read a third time and adopted.
CARRIED

FITZGERALD BRIDGE FINAL GRANT REPORT

452/23 NEDELEC/
MCOUAT — THAT the final claim be submitted under the Investing in Canada Infrastructure Program with regards to the Fitzgerald Bridge Replacement project as presented. CARRIED

VOYENT ALERT SYSTEM

453/23 NEDELEC/
MCOUAT — THAT the Resort Village of Metinota be requested to be the host of the website portal for the Voyent Alert System and that the CAO be instructed to begin research for a compatible website capable of supporting the Voyent system.
CARRIED

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SASKALERT

454/23 NEDELEC/
MALENFANT — THAT the following municipal employees be designated as authorized SaskAlert users and approved to take the required training:

Lee Sitter, Administrative Assistant
Corey Tye-Koopman, Administrative Assistant
Tina Schaefer, Development Co-ordinator
Wanda Boon, Deputy CAO
Kirk Morrison, CAO

CARRIED

ICS 300

455/23 NEDELEC/
MCOUAT — THAT the Reeve and CAO be authorized to attend a three-day ICS 300 training Course in Edam on October 23-25, 2023.

CARRIED

FIRE TRUCK DISPOSAL

456/23 MALENFANT/
NEDELEC — THAT the Fire Chief be authorized to sell the 1983 fire truck.

CARRIED

TSS – LEHMAN CREEK BRIDGE REPLACEMENT FEASIBILITY

457/23 MCOUAT/
MALENFANT — THAT a project committee be established comprised of the Reeve, Division 4 and 5 Councillors and CAO to lead the intermunicipal project team for the Lehman Creek Feasibility study.

CARRIED

Robin Bloski of Northbound Planning joined the meeting electronically at 1:00 p.m.

Development Co-ordinator Tina Schaefer entered the Council Chambers at 1:00 p.m.

458/23 NEDELEC/
HEIDEL — THAT the Public Hearing for the official community plan and zoning bylaw amendment be added to the agenda at completed at 1:30 p.m. as advertised.

CARRIED

AUGUST PLANNING REPORT

459/23 MCOUAT/
HEIDEL — THAT the August Planning report be accepted as presented.

CARRIED

PELICAN POINT – COMMUNAL BOAT DOCK REQUEST

460/23 HEIDEL/
GREGSON — THAT a communal boat dock licence be issued to Pelican Point Communal Dock Inc. subject to receiving a letter of support from the Hamlet Board, Water Security Agency approval and any other regulatory approvals required, and, further, that the RM be named as an additional insured on their liability insurance in the amount of $2,000,000.

CARRIED

SUMMERFIELD – MINOR VARIANCE

461/23 MCOUAT/
GREGSON — THAT the minor variance regarding Lot 8, Block 1, Plan 101956642 be approved.

CARRIED

RECESS

462/23 NEDELEC/
MCOUAT THAT the meeting recess at 1:30 p.m. CARRIED

PUBLIC HEARING
ZONING BYLAW AND OFFICIAL COMMUNITY PLAN AMENDMENTS
Reeve Jimmy opened the Public Hearing at 1:30 p.m.

No one registered to appear; no written correspondence received.

Reeve Jimmy closed the Public Hearing at 1:35 p.m.

RECONVENE

463/23 HEIDEL/
MALENFANT THAT the meeting reconvene at 1:35 p.m. CARRIED

ZONING BYLAW AMENDMENT – RESIDENTIAL PERMITTED USE IN AG

464/23 MALENFANT/
NEDELEC THAT Bylaw No. 25-2023 be read a second time. CARRIED

465/23 HEIDEL/
MCOUAT THAT Bylaw No. 25-2023 being a Bylaw to Amend Bylaw 01/2011 being the Official Community Plan, attached to and forming part of these minutes, be read a third time and adopted. CARRIED

466/23 MCOUAT/
NEDELEC THAT Bylaw No. 23-2023 be read a second time. CARRIED

467/23 MALENFANT/
HEIDEL THAT Bylaw No. 23-2023 being a Bylaw to Amend Bylaw 02/2011 being the Zoning Bylaw, attached to and forming part of these minutes, be read a third time and adopted. CARRIED

WEST CHATFIELD – SUBDIVISION

468/23 JIMMY/
NEDELEC THAT the subdivision application regarding Lot 2A, Block 2, Plan 101911665 be tabled pending review by Community Planning. CARRIED

PELICAN POINT – RESCIND ZONING BYLAW AMENDMENT

469/23 MCOUAT/
MALENFANT THAT resolutions 518/21, 579/21 and 580/21 be rescinded being resolutions to approve Bylaw No. 26-2021 a Bylaw to Amend the Zoning Bylaw, due to the fact that the subdivision application associated with the bylaw was withdrawn. CARRIED

Robin Bloski left the meeting at 1:57 p.m.

Development Co-ordinator Tina Schaefer left the Council Chambers at 1:57 p.m.

SARM CONVENTION

470/23 MCOUAT/
NEDELEC THAT all members of Council be permitted to attend the Saskatchewan Association of Rural Municipalities Mid-Term Convention in October 2023 along with two members of Administration with the Reeve and Deputy Reeve as voting delegates and further, that costs be reduced by using shared travel and private accommodations. CARRIED

TSS – REGIONAL CSO

471/23 GREGSON/
MCOUAT THAT the CAO be instructed to provide Tantus Solutions Group Inc. with the Community Safety Officer service levels for modelling purposes as presented. CARRIED

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BANK RECONCILIATION – JULY 2023

472/23 HEIDEL/ NEDELEC — THAT the bank reconciliation for the month of July 2023, attached to and forming part of these minutes, be accepted. CARRIED

FINANCIAL STATEMENT – JULY 2023

473/23 HEIDEL/ NEDELEC — THAT the financial statement for July 2023, attached to and forming part of these minutes, be accepted. CARRIED

ACCOUNTS

474/23 MCOUAT/ HEIDEL — THAT 2023 cheque numbers 21558 - 21614 and other 1026 - 1042 totalling $2,989,623.12 attached to and forming part of these minutes, be approved for payment. CARRIED

PAYROLL

475/23 NEDELEC/ GREGSON — THAT Council approve payroll in the amount of $90,718.31 as attached, as follows:

Jul 16 - 29, 2023	$28,655.86
Jul 30 – Aug 12, 2023	$28,786.64
Aug 13 – 26, 2023	$28,124.70
Council - July	$5,151.11

CARRIED

MONTHLY HUMAN RESOURCES REPORTS

476/23 MCOUAT/ HEIDEL — THAT Council accept the August CSO report as presented. CARRIED

477/23 HEIDEL/ NEDELEC — THAT Council accept the August CAO report as presented. CARRIED

478/23 MCOUAT/ NEDELEC — THAT the new organizational structure be approved as presented. CARRIED

COMMITTEE MINUTES

479/23 NEDELEC/ MCOUAT — THAT Committee Minutes be received and filed as per the attached list. CARRIED

CORRESPONDENCE & INFORMATION REPORTS

480/23 MALENFANT/ NEDELEC — THAT the Correspondence and Information Reports be received and filed as per the attached list. CARRIED

ADJOURNMENT

481/23 NEDELEC — THAT this meeting adjourn at 3:43 p.m.

COPY

Reeve

CAO COPY