

# **RURAL MUNICIPALITY OF MEOTA #468**

## **PUBLIC NOTICE**

In January of 2025, Council passed a Hamlet Potable Water Bylaw to cover the Organized Hamlets of Bayview Heights, Lanz Point, Maymont Beach and Pelican Point. Residents and ratepayers of these Hamlets should familiarize themselves with the Bylaw and the requirements to obtain permits for construction of water lines and connections or disconnections from the water utilities. A copy of the Bylaw is attached.

## BYLAW 43-2024

### A BYLAW TO PROVIDE FOR THE MANAGEMENT AND ADMINISTRATION OF POTABLE WATER UTILITY SYSTEMS OPERATED BY THE RURAL MUNICIPALITY OF MEOTA NO. 468

The Council of the Rural Municipality of Meota No. 468 in the Province of Saskatchewan enacts as follows:

#### PART I - GENERAL:

1. **Title:** This Bylaw shall be known as the "Hamlet Potable Water Distribution Bylaw".
2. **Definitions:** The following definitions shall apply to this Bylaw:
  - (a) "*administrator*" means the Chief Administrative Officer or other person designated to administer the *water utility system* and *utility accounts* for the Rural Municipality of Meota No. 468;
  - (b) "*approved contractor*" means a contractor that has met the required criteria and been approved by the Chief Administrative Officer to perform work on the *water utility system* or any connections to the *water utility system*;
  - (c) "*control valve*" means the shut-off valve connecting the *street portion* to the *property owner portion* of the service connection;
  - (d) "*Council*" shall mean the elected officials of the Rural Municipality of Meota No. 468;
  - (e) "*designated officer*" means a person appointed by Council to enforce this Bylaw and shall include the *Administrator* or Chief Administrative Officer, a Community Safety Officer, a Bylaw Enforcement Officer and/or Peace Officer;
  - (f) "*Hamlets*" shall mean the Organized Hamlets of Bayview Heights, Lanz Point, Maymont Beach and Pelican Point;
  - (g) "*owner*" means the registered title holder of land or buildings within the *Hamlets*;
  - (h) "*parcel*" means any registered parcel of land holding title within the *Hamlets*;
  - (i) "*premises*" means the building or structure located within the *Hamlets* or any part thereof connected to the *water utility system*. Where a *parcel* of land or building contains one or more units which are or may be occupied separately and are each connected to the *water utility system*, then each unit shall be a *premises*;
  - (j) "*property owner portion*" means the valves, pipes, fixtures and other devices making up a connection between the control valve and the inner surface of the wall of the building being supplied water by the *water utility system*, regardless of whether the control valve is on the street, right of way or *owner's* property;
  - (k) "*regular hours of business*" means the hours between 9:00 a.m. and 12:00 noon and 1:00 p.m. to 5:00 p.m. Central Standard Time from Monday to Friday excluding Statutory Holidays;
  - (l) "*RM*" means the Rural Municipality of Meota No. 468;

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- (m) "service connection" means the valves, pipes, fixtures and other devices making up a connection between the *water utility system* and the inner surface of the wall of the *premises* being supplied water, including the *control valve* regardless of whether the *control valve* is on the street, right of way or *owner's* property;
- (n) "street portion" means the valves, pipes, fixtures, control valves and other devices making up a connection between the *utility* and the *property owner portion*, including the control valve, regardless of whether the *control valve* is on the street, right of way or *owner's* property
- (o) "user" shall mean any person using the *water utility system*;
- (p) "utility account" (*account*) means the record of account maintained by the Chief Administrative Officer showing water utility service rates billed to the parcel and payments received on the account;
- (q) "Utility Rates Bylaw" means any of the current Bylaws of the *RM* that establish the water service charges for any one of the *Hamlets*. These bylaws are passed as bylaws of the *RM* to fix the rates to be charged for water access to the *water utility system*;
- (r) "water utility system (*utility*)" means any of the mains, pipes, taps, valves, controls, devices, control valves, fittings, meters and other items required for the collection, storage, transmission and distribution of potable water within the *Hamlets*; and
- (s) "water supervisor" means the individual appointed by the *RM* for overseeing the completion and monitoring of the *RM Water Utility*.

### 3. Interpretation:

Any reference to a statute shall be taken to include a reference to any amending or replacing statute.

## PART II - AUTHORIZATION FOR WATER UTILITY

### 4. Authorization:

The *RM*, holding the permit to operate *water utility systems* to provide potable water within the *Hamlets*, and being vested with authority pursuant to:

- (a) *The Municipalities Act*, which grants the *RM* the authority to pass bylaws respecting services provided by or on behalf of the *Hamlets*, including the authority to establish fees for providing those services and;
- (b) *The Municipalities Act*, which provides the *RM* the authority to pass bylaws respecting public utilities;

Hereby establish this bylaw for the management and administration of the existing *water utility system* for the purpose of supplying water to any resident or business located within the *Hamlets* in accordance with the terms of this bylaw.

## PART III - CONNECTION TO UTILITY

### 5. Requirement to Connect:

- (a) Every *premises* located within the *Hamlets* shall be connected to the *utility*, except as otherwise provided by this bylaw;
- (b) Where additional *premises* are to be added to the *Hamlet* by way of annexation, such *premises* shall be connected to the *utility*. *Owners* of *parcels* being annexed will be solely responsible for the cost of the extension of the *utility* and will be required to enter into a service agreement with the *RM* as a condition of annexation;

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- (c) *Premises* may be exempted from the requirement to connect to the *utility* by resolution of *Council*, which exemption may be granted, refused or rescinded within the sole discretion of the *Council*;
- (d) Exemptions from the requirement to connect to the *utility* will expire upon any change in ownership of the *premises*. *Owners* not connected to the *utility* will be subject to the rates established in the *Utility Rates Bylaw* to cover maintenance and infrastructure costs associated with the accessibility of the *utility* within the *Hamlets*;
- (e) Where there may be any *premises* not connected to the *utility*, which *premises* are not subject of an exemption resolution granted by *Council* as at the effective date of this bylaw, the owner of such *premises* shall apply to be connected to the *utility* on or before the 30<sup>th</sup> day thereafter;
- (f) Where *premises* are hereafter moved into or constructed within the *Hamlets*, the owner of such *premises* shall apply to be connected to the *utility* on or before the granting of a building permit for the construction, and any such *premises* may not be occupied until such time as the *premises* are connected to the *utility* in accordance with the terms of this bylaw;
- (g) Where *premises* are hereafter to be constructed that are not located adjacent to the existing *utility* line, the *owner* of such *premises* shall be responsible for the costs of the extension of the *utility*;
- (h) Where the *premises* are to be renovated and such renovations require the cessation of *utility* service, the owner shall apply to be temporarily disconnected from the *utility* for such time as shall be necessary to effect renovation, such application to be made on or before the granting of a building permit for the purposes of such renovation, or in the event a permit is not required, at least 10 business days before renovation shall commence;
- (i) Where *premises* are to be demolished and where such *premises* have not been granted an exemption, the owner shall apply to be disconnected from the *utility*, such application to be made on or before the granting of the demolition permit by the *RM*;
- (j) No person shall install, build, or construct any private wells, sand points, hydrants and/or water treatment plants within the *Hamlets*;
- (k) No person shall without prior approval of the *RM* change, alter or remove any existing private wells, sand points, hydrants and/or water treatment plants.

**6. Alteration, Extension and Connection Point:**

- (a) The *water utility system* may be altered or extended from time to time in accordance with the designs approved by the *RM* and the Water Security Agency where applicable;
- (b) All the design, operation, maintenance, repair, improvement and extension of the *water utility system* shall be under the control of the *RM* and no person shall alter, connect to, add to, remove from or otherwise interfere with the *water utility system* without the approval of the *RM*;
- (c) From and after such time as connection to the *utility* is approved, and subject to the terms and conditions of this bylaw and any other bylaw of the *RM* where water service is to be provided to a *premises*, the *RM* shall supply water to the *premises* at the property line of the land to be serviced, adjacent to such street, lane or easement upon which the water supply line shall be situated.

**7. Construction of Service Connection:**

- (a) The *owner* of each *premises* is responsible for any and all construction work done to connect to or disconnect from the *utility*, as provided for in this bylaw. Such responsibility shall extend to and include obtaining the necessary permits and authorizations, ensuring that all work is performed

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by an *approved contractor*, ensuring that any work meets the specifications and requirements of the *RM*, and ensuring that all works are inspected by the *RM* upon completion;

- (b) No *owner* shall connect to the utility without first submitting an "Application to Construct or Repair a *Service Connection*" as set out in Appendix I. The application must be authorized by the *water supervisor* or their designate prior to the start of any installation of a *service connection*. Fees for such permit are set out in Schedule "A" of this bylaw;
- (c) Every *owner* shall be required to pay a new subscriber fee as determined by each *Hamlet* and set out in Schedule "A" of this bylaw, prior to the start of any installation of a new *service connection*.
- (d) No *service connection* shall be installed except in accordance with the Specifications for *Service Connections* as set out in Appendix II of this bylaw, unless otherwise permitted in writing by the *RM*;
- (e) Every *service connection* must be installed by an *approved contractor*. Contractors will be required to complete an "Approved Contractor Application Form" as set out in Appendix III of this bylaw. No *service connection* shall be installed until such time as the application has been approved by the *water supervisor* or their designate.
- (f) Every *service connection* constructed shall be inspected and accepted by the *water supervisor* or their designate during *regular hours of business*, prior to backfilling. Requests for inspections should be provided to the *RM* office during *regular hours of business* at least 24 hours prior to inspection;
- (g) Inspections lasting longer in duration than one hour, or performed outside of *regular hours of business*, shall be charged an additional fee as set forth in "Schedule A" of this bylaw;
- (h) The *street portion*, when constructed, shall belong to the *RM* and shall be the *RM's* responsibility to maintain;
- (i) No branch service shall be taken from the *property owner portion* of the *water utility system*;
- (j) No *owner* will remove or sever a *service connection* previously installed, without first obtaining an "Application to Remove or Sever a *Service Connection*" as set out in Appendix IV of this bylaw. Fees for an Application to Remove or Sever a *Service Connection* are set out in Schedule "A"; and
- (k) No *owner* will reconnect to a *service connection* previously constructed without first obtaining an "Application to Construct a *Service Connection*" as set out in Appendix I.

#### 8. **Maintenance & Repair of *Service Connections*:**

- (a) The *RM* shall be responsible for all maintenance and repair of the *street portion* of the *service connection*.
- (b) At such time as the *water utility system* or a major component thereof is deemed by the *RM* to be beyond repair, the *RM* may, under *The Local Improvements Act, 1993*, replace the *utility* at the expense of the *owner*;
- (c) The *owner* shall be responsible for the maintenance and repair of the *property owner portion* of the *service connection*, and all costs relating thereto are the responsibility of the *owner*. Such responsibility shall extend to and include obtaining the necessary permits and authorizations, ensuring that all work is performed by an *approved contractor*, ensuring that any work meets the specifications and requirements of the *RM*, and ensuring that all works are inspected by the *RM* upon completion. Notwithstanding the foregoing, the *RM* retains all rights, including but not being limited to those of entry and repair granted to it through *The Municipalities Act*;

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- (d) No *owner* shall conduct any maintenance or repairs to the service connection without first submitting an "Application to Construct or Repair a *Service Connection*" as set out in Appendix I. The application must be authorized by the *water supervisor* or their designate prior to the start of any repairs or maintenance. Fees for such permit are set out in Schedule "A" of this bylaw;
- (e) No *service connection* shall be maintained or repaired except in accordance with the Specifications for *Service Connections* as set out in Appendix II of this bylaw, unless otherwise permitted in writing by the *RM* and
- (f) The *owner* shall be responsible for disconnect and reconnect fees when required for maintenance and repairs to the *property owner portion* of their water line as outlined in Schedule "A" to this bylaw. After-hours service fees as outlined in Schedule "A" may also be applicable in emergency situations.

## 9. Responsibilities of Owners

- (a) No person shall without the prior approval of the *RM* interfere in any way with the *water utility system* or part of the *water utility system*, or with any hydrant, valve, control valve, pipe, meter or other *water utility system* appliance;
- (b) An *owner* shall not make any changes to *service connections*, or install or remove *service connections*, or do any other work on any devices making up part of the *utility* without the approval of the *RM*;
- (c) No person, other than the *water supervisor* or their designate shall turn on or off water to any *premises* or open or close any *control valve*;
- (d) No person shall turn on water that has been turned off for any purpose;
- (e) An *owner* shall operate or maintain the service pipes, valves and fixtures on the *property owner portion* of the service connection in good condition, so as to prevent leakage and waste of water and so as to prevent possible contamination and any threat to public health;
- (f) An *Owner* shall at all times keep all *water utility system* control devices, such as valves, hydrants, pressure reducing devices accessible for use, inspection, maintenance, and repair;
- (g) If at any time the *RM* determines that insufficient access to the *utility* is available then the owner shall, on 72 hours written notice, do work required to provide access;
- (h) If the *owner* fails to do such work in the time required, then the *RM* may enter the property to do such work, or retain others to do the work. The *owner* shall pay for all costs incurred by the *RM*, as a charge under this Bylaw;
- (i) An *owner* shall permit the *RM*, and other representatives or approved contractors of the *RM* to have access to the *parcel* of property served with a *service connection*:
  - (i) for the purpose of inspecting *control valves*, the water service on property owner or street portion of the *utility* and related devices;
  - (ii) for the purpose of enforcing this Bylaw; and
  - (iii) for the purpose of preventing an escape or contamination of the water in the *water utility system*.
- (j) An *owner* shall notify the *RM* water supervisor or designate of any loss of service, loss of pressure, or other water system failure as soon as possible after the owner becomes aware;
- (k) In the event of a water system failure, the *owner* shall take all reasonable steps to mitigate losses including shutting off *owner* owned valves, diverting

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water flow and run off and installing reasonable works to mitigate damage and losses;

- (l) In the event of an escape of water from the *water utility system* or a *service connection*, owners shall take all reasonable steps to minimize damage;
- (m) No person shall leave any water connection or fixture running unless ordered to do so by the *waterworks supervisor*; and
- (n) Owners and users shall comply with all water conservation measures as defined by this Bylaw.

#### 10. Hydrants

- (a) Hydrants may be used in an emergency for firefighting, and may, with the *RM's* approval, be used for:
  - (i) testing and flushing water mains;
  - (ii) emergency potable water supply;
  - (iii) pollution control or environmental protection activities, including flushing and diluting; or
  - (iv) other activities required for the maintenance and improvement of the *Hamlet*.

No person shall use or operate a hydrant for any other purpose without the prior written authorization of the *RM*; and

- (b) The *RM* may require as a condition of approval to use a hydrant that:
  - (i) a backflow prevention device be installed;
  - (ii) a Water Meter be installed prior to the temporary use of a hydrant to measure the volume of water used; and
  - (iii) a fee for service of the use of the water be agreed upon with the *RM* prior to use.

### **PART IV - ADMINISTRATION OF ACCOUNT**

#### 11. Application for Disconnection or Reconnection to Water Utility:

- (a) All applications for disconnection to the *water utility system* shall be made in prescribed form as attached as "Appendix III", and shall specify the affected *premises* and indicate the date of disconnection;
- (b) All applications to reconnect to the *RM water utility system*, shall be made in prescribed form attached as "Appendix III" and shall specify the affected *premises* and indicate the date of reconnection; and
- (c) The *RM* may terminate connection in accordance with the provisions of this or any other bylaw of council.

#### 12. Conditions of Supply:

- (a) Nothing in this Bylaw shall be interpreted to mean that the *RM* gives any assurance to any person with respect to the quality, pressure, volume or continuance of supply of water by way of the *water utility system*;
- (b) If, in the opinion of the *RM*, the *water utility system* has insufficient capacity to supply the volume of water required for the intended or likely use of the premises, the *RM* may refuse to approve an Application to Construct a *Service Connection* or an Application to Reconnect to the *RM water utility system* until such time as arrangements for extensions or alterations to the *water utility system* have been made;
- (c) The *RM* retains the right to restrict or ration the amount of water being consumed by users of the *water utility system*;

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- (d) If the *RM* determines that an emergency exists, the *RM* may issue such directions and take such steps as the *RM* determines are necessary for the protection of the health and safety of the users of the *water utility system*, and all *owners* and users of the water from the *water utility system* shall comply with such orders and directions;
- (e) The *owner* shall ensure connections to the *water utility system* be designed and installed so that non-potable water or substances that may render the water non-potable cannot enter the system. Potable water connections to fixtures, tanks, vats or other devices shall be installed so as to prevent back siphonage or back pressure.;
- (f) The *owner* of any *premises* containing a water heater shall install a water back flow preventer upstream of the water heater intake.
- (g) No *owner* shall sell, convey or dispose of, or give away or permit water to be carried or taken away or use it or supply it for the benefit of others, without the express written permission of the *RM*. This prohibition does not apply to the supply of water to any tenant located on the *premises*, provided that the water supplied to a tenant shall be consumed on the *premises* and may not be used or carried to another location; and
- (h) No other water supply shall be connected to the *premises* in any way, which would result in a direct or indirect connection to the *water utility system*.

**13. Commencement and Termination of Service:**

- (a) *Service connections* will be turned on or off during *regular hours of business*;
- (b) Water will be turned on by the *waterworks supervisor* or their designate only if a responsible, adult representative of the *owner* is present to check for leaks or open taps;
- (c) *Owners* requiring service outside of regular hours of business shall schedule an appointment and shall pay, in advance, the after-hours service fees as set out in Schedule "A" of this bylaw;
- (d) *Owners* requiring emergency shut-offs outside of regular business hours will be assessed the after-hours service fees as set out in Schedule "A" of this bylaw;
- (e) The *RM* may refuse to approve an Application to Remove or Sever a *Service Connection* or an Application to Disconnect from *water utility system* if, in the opinion of the *RM*, the removal, severance or disconnection would pose a risk to the proper operation of the utility or a risk to public health or safety or otherwise be contrary to public interest;
- (e) The *RM* reserves the right to terminate service at any time, by providing the owner with 24 hours written notice.

**14. Utility Billing:**

- (a) *Utility accounts* shall be billed annually with rates set out in the *Utility Rate Bylaw* for each *Hamlet* and payment in full is due prior to December 31<sup>st</sup> of each year.

**15. Overdue Accounts and Recovery Costs:**

- (a) Any costs, fees or permits payable under this bylaw which are not otherwise recovered, may be added to the *utility account* for the parcel, and may be collected in like manner as utility rates. Accounts not paid within 90 days of mailing shall have an overdue charge added to the

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account, as per the *Utility Rate Bylaw* for that *Hamlet*.

- (b) If a *utility account* remains outstanding more than 120 days, a final reminder notice shall be sent to the *owner*, stating that if arrears are not paid within 7 days, the *water utility service* will be disconnected. All fees associated with disconnection and reconnection, as outlined in the *Utility Rate Bylaw* for the *Hamlet*, along with all arrears will be required prior to reconnection; and
- (c) As provided for in Section 369(1)(a) and (b) of *The Municipalities Act*, if a *utility account* remains outstanding, all arrears may be added to the tax roll for that parcel at any time following 120 days.

**PART V - PENALTIES**

- 16. An owner or person found in contravention of any part of this bylaw shall be subject to the penalties provided in Schedule "B" of this bylaw;
- 17. A Designated Officer may issue a Summary Offence Ticket Information with a voluntary payment option for breach of any provision of this Bylaw;
- 18. A Designated Officer may cancel any Summary Offence Ticket Information issued pursuant to this Bylaw, where in the opinion of the Designated Officer, the Summary Offence Ticket Information was issued in error.



  
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Reeve

  
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Administrator

Certified a true copy of  
**BYLAW NO. 43.2024**  
adopted by resolution of council  
on the 8 day of JAN, 2025  
Dated this 4 day of Jan, 2025

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Administrator



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APPENDIX I

**APPLICATION TO CONSTRUCT OR REPAIR A SERVICE CONNECTION**  
Hamlet Potable Water Distribution Bylaw No. 43-2024

**PROPERTY OWNER:**

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

CIVIC ADDRESS: \_\_\_\_\_

LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ PLAN: \_\_\_\_\_

**CONTRACTOR:**

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

The undersigned applicant hereby agrees as follows:

1. To construct or repair the service connection in accordance with the attached specifications;
2. To use an approved contractor for construction or repairs;
3. To pay an application fee of \$150.00;
4. To provide the RM with 24 hours' notice prior to inspection;
5. To indemnify and save harmless the RM with respect to any action against the RM resulting from any activity or lack of activity on the part of the contractor.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

For Office Use Only:

Receipt for Permit Fee # \_\_\_\_\_ Receipt for Capital Cost Fee # \_\_\_\_\_

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**APPLICATION TO CONSTRUCT OR REPAIR A SERVICE  
CONNECTION**  
(Continued)

PLAN OF BUILDING SERVICE CONNECTION:

Date of Installation or Repair:

\_\_\_\_\_

Water Line Size, Type: \_\_\_\_\_

Insulation Type and Location (indicate on plan): \_\_\_\_\_

Inspected by: \_\_\_\_\_

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby authorize:

- € connection of the above property to the *water utility system* of the *RM*; or
- € repair to an existing service connection

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized *RM* Official (name and signature)

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## APPENDIX II

### SPECIFICATIONS FOR SERVICE CONNECTIONS

Hamlet Potable Water Distribution Bylaw No. 43-2024

1. The owner is responsible to supply all material, labor and equipment to perform all operations involved in connection, assembly, testing and certification of the *service connection(s)* as described in this permit application.
2. The work consists of construction and installation of water service pipe from the *water utility system* up to the inside of the house. Basic water construction shall be as per drawing "A".
3. Provincial and federal plumbing codes and any other regulations pertaining to water installation, as well as any local *RM* specifications shall be followed.
4. The *RM* should be notified at least 24 hours prior to commencement of construction.
5. Water Service pipe shall be:
  - Minimum inside diameter of 20 mm;
  - Made of pipe, tubing, and fittings to comply with the National Plumbing Codes of Canada;
  - Insulated using insulation material sufficient so as to prevent the freezing of the line.
6. Pipe bedding and backfill material shall be either the bottom of the trench (undisturbed soil) or sand.
7. To install:
  - Ensure that all pipes and fittings are clean and disinfected and free of defects before, during and after installation;
  - Ensure that all utility lines including previously installed water lines, control valves and main utility line have been located prior to trenching;
  - Ensure hydrovacung of the *utility* lines has been done prior to trenching so as to not compromise the existing lines;
  - Trench to minimum cover of 2.8 m over water pipe at control valve; and 2.25 m at building, (depths are to be from finished grade);
  - Water pipe is to be installed so it will drain to the control valve from the building, at sufficient depth to prevent frost penetration; and
  - No branch service shall be taken from the *property owner portion* of the *utility*.
8. Building Connections:
  - Water service pipes shall extend a minimum of 1 m from the outer edge of the *premises* prior to entering the inside of the *premises*. The water service pipes shall be provided with an accessible shut-off valve located as close to possible to where the water service pipe enters the *premises*.
  - The *RM* is responsible to inspect the existing control valve prior to connection of water service. If the existing control valve is bent or rusted or in some way damaged, the owner will be responsible for the replacement of the control valve at the owner's expense
9. Inspection and Approval Requirements:
  - The *RM* shall be contacted for inspection of all *service connections* prior to backfilling. Any deficiencies found during inspection shall be corrected at the *owner's* expense before final approval for connection is given.
  - All inspections shall be done during *regular hours of business*.

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APPENDIX III

**APPROVED CONTRACTOR APPLICATION**

Hamlet Potable Water Distribution Bylaw No. 43-2024

I hereby apply to be considered as an approved contractor for excavation and contractual services for the purpose of:

- Water Line installation from Distribution Line to Control Valve;
- Water line installation from Control Valve to inside of Premises;
- Control Valve installation;

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Years Company In Service: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

GST #: \_\_\_\_\_

Please find attached the following:

- Proof of Liability Insurance (minimum \$5,000,000)
- Proof of WCB account in good standing

Application Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_

Application signature verifies that once approved as a contractor, any custom work completed on the Rural Municipality of Meota No. 468 water utility system will be to the standards outlined in the Hamlet Water Distribution Bylaw. Approved applicants are required to submit confirmation of Liability Insurance and WCB standing annually prior to any work being performed in that calendar year in order to remain on the Approved Contractor List.

**Office Use:**

Application will be reviewed by Administration and written confirmation of application status will be provided to applicant within 7 business days.

Application Status:

- Approved
- Denied

Authorized RM Official

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Notes:

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APPENDIX IV

**APPLICATION TO  
DISCONNECT OR RECONNECT TO THE WATER UTILITY SERVICES**  
Hamlet Potable Water Distribution Bylaw No. 43-2024

DATE: \_\_\_\_\_ RECEIPT#: \_\_\_\_\_

ACCOUNT# \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

REGISTERED OWNER: \_\_\_\_\_

PHONE # (HOME): \_\_\_\_\_ WORK #: \_\_\_\_\_

CELL #: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY/TOWN: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

DATE FOR DISCONNECTION/RECONNECTION: \_\_\_\_\_

**DISCONNECT:**

I hereby apply for the above location to be disconnected from the *water utility system*

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

**RECONNECT:**

I hereby apply for the above location to be reconnected to the *water utility system*. I acknowledge and agree that service shall be provided in accordance with the terms and conditions set forth in the *Hamlet Water Distribution Bylaw* and the *Utility Rates Bylaw*, and such other bylaws and resolutions as may be passed by the *RM council* from time to time. I further agree to abide by the terms and conditions of each such bylaw and resolution.

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

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APPENDIX V

**APPLICATION TO REMOVE OR SEVER A SERVICE CONNECTION**

Hamlet Potable Water Distribution Bylaw No. 43-2024

**PROPERTY OWNER:**

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

CIVIC ADDRESS: \_\_\_\_\_

LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ PLAN: \_\_\_\_\_

**CONTRACTOR:**

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

The undersigned applicant hereby agrees as follows:

1. To remove or sever the service connection in accordance with the attached specifications;
2. To use an approved contractor for construction;
3. To pay an application fee of \$150.00;
4. To provide the RM with 24 hours' notice prior to inspection;
5. To indemnify and save harmless the RM with respect to any action against the RM resulting from any activity or lack of activity on the part of the contractor.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

For Office Use Only: Receipt for Fee # _____
-------------------------------------------------

Date of Removal or Severance: \_\_\_\_\_

Inspected by: \_\_\_\_\_

Comments:  
\_\_\_\_\_  
\_\_\_\_\_

I hereby authorize removal or severance of the above property to the *water utility service* of the RM.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized RM Official (name and signature)

W.  
GC.

SCHEDULE "A"

**FEES**

Hamlet Potable Water Distribution Bylaw No. 43-2024

1.	APPLICATION TO CONSTRUCT A SERVICE CONNECTION	\$150.00
2.	APPLICATION TO REMOVE OR SEVER A SERVICE CONNECTION	\$150.00
3.	SERVICE INSPECTION FEE (per hour for each hour after the first hour)	\$50.00
4.	AFTER-HOURS SERVICE FEE	\$250.00
5.	CONNECTION FEE	\$150.00
6.	DISCONNECT FEE	\$150.00
7.	NEW SUBSCRIBER RATE – BAYVIEW HEIGHTS	\$2,500.00
8.	NEW SUBSCRIBER RATE – LANZ POINT	\$3,000.00
9.	NEW SUBSCRIBER RATE – MAYMONT BEACH	\$2,800.00
10.	NEW SUBSCRIBER RATE – PELICAN POINT	\$7,400.00

v.  
G.C.



SCHEDULE "B"

**SUMMARY OFFENCE TICKET INFORMATION**

Hamlet Potable Water Distribution Bylaw No. 43-2024

1. Any person who is in violation of this bylaw may be issued a Summary Offence Ticket Information with respect to a violation of any Section of this bylaw.
2. Any person, upon being served with a Summary Offence Ticket Information, may voluntarily pay the penalty as identified in this schedule within the time specified on the Summary Offence Ticket Information at the Court of King's Bench.

Section & Subsection	Offence	First Offence	Second Offence	Subsequent Offences
5.a	Failing to connect to the utility	T2 - \$100	T8 - \$500	T10 - \$1,000
5.f	Occupying a premise prior to connected to utility	T5 - \$250	T8 - \$500	T10 - \$1,000
5.j	Installing, building, or constructing a private well, sand point, hydrant or treatment plant	T5 - \$250	T8 - \$500	T10 - \$1,000
5.k	Changing, altering, removing existing private well, sand point, hydrant or treatment plant	T5 - \$250	T8 - \$500	T10 - \$1,000
6.b	Altering, connecting to, adding to, removing from or interfering with the utility	T5 - \$250	T8 - \$500	T10 - \$1,000
7.b	Failing to obtain an Application to Construct a Service Connection	T2 - \$100	T5 - \$250	T8 - \$500
7.d	Installed service connection not in compliance with specifications	T2 - \$100	T5 - \$250	T8 - \$500
7.e	Failing to use an approved contractor for work on the utility	T2 - \$100	T8 - \$500	T10 - \$1,000
7.f	Failing to have a service connection inspected by the water supervisor	T2 - \$100	T8 - \$500	T10 - \$1,000
7.i	Installing a branch service from the property owner portion of the utility	T2 - \$100	T8 - \$500	T10 - \$1,000
7.j	Removed or severed a service connection previously installed without making application	T2 - \$100	T8 - \$500	T10 - \$1,000
7.k	Reconnected to a service without making application	T2 - \$100	T8 - \$500	T10 - \$1,000
8.b	Failing to comply with an RM order	T5 - \$250	T8 - \$500	T10 - \$1,000
9.a	Interfered with water utility system	T5 - \$250	T8 - \$500	T10 - \$1,000
9.b	Made changes, installed or removed service connections without approval of RM	T5 - \$250	T8 - \$500	T10 - \$1,000
9.c	Turning on or off water or opening or closing any control valve	T5 - \$250	T8 - \$500	T10 - \$1,000
9.f	Failing to keep all valves, hydrants, pressure reducing devises accessible	T2 - \$100	T5 - \$250	T8 - \$500
9.i	Denied access to a property with a service connection	T2 - \$100	T5 - \$250	T8 - \$500
9.m	Leaving a water connection or fixture running	T2 - \$100	T8 - \$500	T10 - \$1,000
10.a	Used a fire hydrant for unauthorized purpose	T2 - \$100	T5 - \$250	T8 - \$500
11.a	Failing to apply for a water disconnection	T2 - \$100	T5 - \$250	T8 - \$500
11.b	Failing to apply for a water reconnection	T2 - \$100	T5 - \$250	T8 - \$500
12.c	Failing to adhere to a water restriction	T2 - \$100	T5 - \$250	T8 - \$500
12.d	Failing to comply with emergency orders and directions	T2 - \$100	T5 - \$250	T8 - \$500
12.e	Failed to install back flow preventer	T2 - \$100	T5 - \$250	T8 - \$500
12.g	Disposition of water without RM permission	T2 - \$100	T5 - \$250	T8 - \$500
12.h	Installed alternate water supply with connection to water utility system	T5 - \$250	T8 - \$500	T10 - \$1,000

v.  
G.C.